

# **OCA-DCPS-025 Manhattan Diversion Court Case Management and Recovery Support Services**

## **Questions and Responses**

The New York State Unified Court System (UCS) thanks the vendors that submitted the questions below concerning the Manhattan Diversion Court Case Management and Recovery Support Services Request for Proposals (RFP) issued on August 30<sup>th</sup>, 2024.

Below are the responses to the questions UCS received in connection with this RFP.

### **Question #1:**

On page 1 (of the RFP), please confirm that the total number to be served is 40 per year/200 over the 5 year term (we're asking this because it says "expand ... by 40" and we want to make sure there's no base caseload that we don't know about)

### **UCS Response:**

The total number of participants to be served is 40 per year over five years. This can include current participants who can benefit from the proposed services.

### **Question #2:**

On page 9 (of the RFP), if we stay within the total grant award amount, can we adjust the maximum budget year over year so we can account for at least a 3% salary increase each year?

### **UCS Response:**

No. The maximum budget per year cannot exceed the amount specified per year.

### **Question #3:**

Clarification regarding GPRAs - is there an expectation of a 6 month follow up GPRA? If so what's the window for completing these (between 5 - 8 months?)

### **UCS Response:**

A six-month GPRA is required. The window to complete this is between 5-8 months.

### **Question #4:**

Will the grantee be expected to administer NOMS surveys, as is the case with many SAMHSA grants?

**UCS Response:**

SAMHSA requires GPRA's be completed at intake, six months and at discharge. No other surveys are required.

**Question #5:**

Is this program the one listed in the published awards on the SAMHSA website with the below abstract?

*The New York State Unified Court System (UCS) proposes to increase access and availability of services to 200 adult male and female offenders (40 per year) with substance use disorders who are eligible for Manhattan Diversion Courts (MDC) in New York County (Manhattan), New York over 5 years. Funds will be used to enhance the capacity of the court and to better engage and retain participants. Services will include substance use and/or co-occurring treatment and recovery services: screening and a comprehensive individual assessment for substance use and/or co-occurring mental disorders at the point of arraignment, clinical case management, and referrals related to substance use disorder treatment for clients. Community Linkages: (1) substance use disorder treatment services and where appropriate integrated mental health treatment services for individuals with co-occurring disorders; (2) Health Homes for linkages to primary health care and aftercare services. Recovery Support Services: (1) Case management: Comprehensive TASC case management is provided to clients to identify their needs, plan services, link the services system with the client, monitor service delivery, and evaluate the effort and will include individualized case management services for participants addicted to opioids who are in need of medication assisted treatment; (2) Employment services: These activities are directed toward obtaining, improving and maintaining employment. Services include vocational assessment and skill development, job coaching, career exploration, résumé writing, interviewing skills, job placement and tips for retaining a job. (3) Cognitive behavioral exercise: Interactive Journaling will be used to reduce criminogenic thinking and behavior (4) Peer mentoring: Peer mentoring refers to a one-on-one relationship in which a peer leader with more recovery experience motivates, supports, and encourages another peer in establishing and maintaining his/her recovery. Mentors/coaches will help peers develop goals and action plans and well as help them find resources.*

**UCS Response:**

Yes.

**Question #6:**

Will there be court space allocated for the grant-funded program staff?

**UCS Response:**

Court space will be allocated if available.

**Question #7:**

Is there a specific database to be used that is integrated into UCMS?

**UCS Response:**

There is no database that is integrated into UCMS. Data for the treatment court is entered directly into the UCMS.

**Question #8:**

Is the expectation that some treatment would be provided directly by grant-funded staff or is the expectation that all treatment would be provided via referral out to OASAS-licensed providers?

**UCS Response:**

Grant funded services will be provided as outlined in the RFP. Treatment services will be provided by OASAS licensed providers.