

**Amendment # 1 to Request for Proposals # RFP OCA-DGCP-063 Community Dispute Resolution Centers Program, Outside New York City**

The New York State Unified Court System, Office of Court Administration (“OCA”) is issuing this Amendment # 1 to the above-referenced request for proposals (“RFP”).

OCA is amending the RFP specifications as follows (amended terms appear in **red**, additions appear as **underlined text**, and deletions appear as **strikethrough text**).

The following contents of the RFP text have been modified:

**1. Header:**

RFP OCA-DGCP-063 Community Dispute Resolution Centers Program, Outside New York City  
Issued Wednesday, December 17, ~~2026~~ 2025  
Due ~~Friday~~ Wednesday, January 28, 2026 at 2:00PM Eastern

**2. Article II, Key Bid Dates:**

<b>EVENT</b>	<b>DATE</b>
<b>Bid Issue Date</b>	Friday, December 17, <del>2026</del> <u>2025</u>
<b>Question Due Date</b>	Friday, January 9, 2026 at 2:00PM Eastern
<b>Bid Submission Deadline Date</b>	Wednesday, January 28, 2026 at 2:00PM Eastern
<b>Estimated Contract Start Date</b>	July 1, 2026

**3. Article III, Award**

**Term of Award**

Contracts (each a “Contract”) will be awarded ~~to one contractor~~ for each county (~~hereinafter “Awarded Contractors”~~) for an initial term of sixty (60) months (“Initial Term”). While applicants may submit separate proposals for more than one county as further detailed herein, Awarded Contractor will enter into one (1) Contract ~~for each county~~ combining all counties awarded to that Awarded Contractor. The Contract is expected to commence on or about July 1, 2026 and terminate on or about June 30, 2031. The initial budget period of the Contract will be for nine (9) months, from July 1, 2026 through March 31, 2027. The maximum available funding listed in Exhibit 10 will be prorated during the nine-month initial budget period, equating to 75% of the respective amounts listed in Exhibit 10.

**4. Article VII, Required Documents**

**a. Narrative Description - Organizational Capacity**

3. Complete the grid in Exhibit 11 titled “Past Funding Chart” to indicate past funding that the organization has secured in the aggregate for its current programs, answering on a ~~state fiscal year basis (April through March)~~ calendar year basis (January through December). Preference will be given to proposals that demonstrate the ability to secure funds in the following order of preference: (1) Public and private revenue, including grants and donations; (2) Fee-for-service revenue; and (3) In-kind revenue. If the organization currently provides CDRC services, respond specifically with respect to financial support to the current program, including total financial support, even if it exceeds the minimum match requirements and/or has not been listed in past reconciliations or budgets.

**5. Article VIII, Submission of Proposal**

**b. Submission Deadline**

Applications must arrive at the address above by no later than ~~Friday~~ Wednesday, **January 28, 2026 at 2:00 PM Eastern Time.**

**6. Exhibit 11, Required Grids and Charts**

**Past Funding Chart (Section VII (a) # 3)**

		<b>2024 Calendar Year</b>	<b>2025 Calendar Year</b>	<b>July 1, 2026 – June 30, 2027</b>
<b>Category 1:</b> <u>Funding directly supporting dispute resolution services</u>	NYS Unified Court System CDRC grant funding, if currently funded			
	Other Public revenue that directly supports dispute resolution programs			
	Public and private revenue			

		2024 Calendar Year	2025 Calendar Year	July 1, 2026 – June 30, 2027
	Foundations and other grant makers			
	Individual donations			
<b>Category 2:</b> <u>Fee for service revenue related to providing dispute resolution programs</u>	Fee-for-service dispute resolution revenue			
	Revenue from mediation and dispute resolution training			
	<del>Fee for service revenue</del>			
	<del>Revenue from training</del>			
<b>Category 3:</b> <u>In-kind revenue directly supporting dispute resolution services</u>	In kind revenue supporting the CDRC program			
	Other in kind revenue			
<b>Category 4:</b> <u>Revenue supporting complementary non-dispute resolution programs</u>	Public and private revenue that supports complementary non-dispute resolution programs			