

OCA-DPCS-042 Restorative Justice Training and Coaching Services

Request for Proposals

Questions and Responses

The New York State Unified Court System (UCS) thanks the vendors that submitted the questions below concerning OCA-DPCS-042 Restorative Justice Implementation Training and Coaching Services for Educators, issued on February 18, 2025.

Below are responses to the questions UCS received in connection with this RFP.

1. Question:

I work with a number of seasoned RJ practitioners, and I'd like to put together a team for this proposal. Will a proposal be considered if the facilitators are independent contractors? Or can only organizations submit?

UCS Response:

UCS will consider proposals from individuals as well as from organizations.

UCS will consider proposals relying on facilitators who are independent contractors.

2. Question:

Has NY UCS worked with previous vendors to deliver the same or similar support? Are they open to new partners?

UCS Response:

UCS has worked with previous vendors to deliver similar support. UCS welcomes proposals from all qualified vendors to deliver the services described in the RFP.

3. Question:

How many participants are anticipated for each session?

UCS Response:

RJ Leadership Team trainings include 40-45 participants

4. Question:

Are guest speakers required for RJ Leadership Team trainings or can all content be delivered by the selected vendor?

UCS Response:

As indicated on page 4 of the RFP, "Proposals featuring supporting co-trainers will be preferred to proposals featuring only a Primary Trainer." See also Evaluation Rating criterion B6 on pages 32-33 of the RFP.

5. Question:

How many leadership teams are we training? How many people will be in each team?

UCS Response:

Each leadership team consists of 4-8 people. RJ Leadership Team trainings contain 6-9 teams.

6. Question:

How many Restorative Justice Implementation Coaches will we be coaching?

UCS Response:

Approximately ten (10) Implementation Coaches.

7. Question:

How will the leadership teams be selected?

UCS Response:

Leadership teams are selected based on an application process.

8. Question:

What is the monetary range available for this grant?

UCS Response:

UCS declines to provide information about the level of funding available to support the Project.

9. Question:

Who will be the point person/agency collaborating to implement this project?

UCS Response:

The UCS Division of Alternative Dispute Resolution will collaborate with the selected vendor to implement this project.

10. Question:

I have one question to submit regarding the use of "Contractor's Property". I have previously written a manual for coaches that my proposal incorporates into the coaching of coaches. I propose issuing a digital copy to each coach for use during the project period, but wish to restrict the reproduction and distribution of the manual. The language below seems to be in conflict with the restrictions I propose. Please advise on how to proceed.

If applicable, Contractor shall own and retain all proprietary rights to any materials produced by Contractor prior to the Effective Date, or not as a result of this Agreement ("Contractor's Property"), even if such materials are incorporated into the Work. If any such materials are incorporated into the Work, Contractor hereby licenses to UCS or its authorized designee, in perpetuity, at no additional cost or expense, the non-exclusive, irrevocable worldwide rights to reproduce, display and otherwise use Contractor's Property as part of the Work.

UCS Response:

UCS has issued Amendment # 1 which removes the second sentence of Exhibit 6, Appendix B, item 4 (quoted above) entirely.